

**ADOPT-A-SCHOOL END OF YEAR REPORT
For BUSINESS COORDINATORS**

Submit by June 1st – A separate form should be submitted for each AAS Partner

SCHOOL YEAR of REPORT: _____

Coordinator completing this report: _____ Phone: _____

Co/Org: _____ AAS Partner: _____

Please provide an estimate of the following information for the *entire school year*. We truly need an estimate of these numbers to measure of the impact of Adopt-A-School on our schools!! (This information will remain confidential. It will not be published individually, but rather will be used to compile a total figure for all adopters reporting.)

- A. Approximate # adopter volunteers involved in partnership activities: _____ people
- B. Approximate # total adopter volunteer hours invested, school year: _____ hours
- C. Financial investment / expenditures in the partnership for the school year: \$ _____
- D. List other in-kind donations (food, books, furniture, etc.) and estimated value, if known: _____

NOTE: If you prefer, you may use this form as an outline and summarize your report on separate sheets. However, if applying for VIP you must complete the last part of this form.

I. Evaluation of the overall Adopt-A-School Program. Please comment on strengths/ benefits, greatest needs & challenges, along with other ideas or suggestions for improvement of Adopt-A-School.

II. Give a brief a description of your partnership activities conducted in the following categories:
(Use back or additional pages if necessary)

A. Student Incentive/Motivation (i.e., rewards for attendance, scholarship, or behavior/citizenship, etc.)

B. School to Career/Career Awareness/Junior Achievement (career days, shadowing, workshops etc.)

C. Curriculum/Cultural Enrichment**D. Character Development****E. Community Service Projects** (Recycling, Christmas parade, Earth Week, Turkey Walk, etc.)**F. Improving School Environment** (Work days, landscaping, painting, playground improvement, computer upgrades, etc.):**G. Partnership Appreciation Activity (Teacher or Adopter):****H. Other Activities/Projects by Adopter for School:****I. Activities Done by School for Adopter:**

III. Of the partnership activities listed above which do you feel is most beneficial or has the greatest impact on improving or enhancing education for students at your school?

If applying for **V.I.P.** ("Very Involved Partnership"), please complete the following. If not, please save the above information and send to AAS Office. V.I.P. application must be received by June 1. Submit this part of the form only if all criteria have been fulfilled by stated deadline.

IV. A representative from **each partner** (adopter **and** school) attended **both** the following Adopt-A-School events:

* Names of Representative(s) attending Breakfast & Seminar:

School Representative: _____

Partner Representative: _____

* Names of Representative(s) attending Coordinator Meeting:

School Representative: _____

Partner Representative: _____

V. Copies of the minutes from at least **three joint** committee meetings (with school **and** adopter representatives present) were sent to the Director **within 3 weeks of meeting:**

* Date of Meeting: _____ * Date of Meeting: _____ * Date of Meeting: _____

VI. The partnership participated in at least **two** of the following events:

- * Junior Achievement _____ Yes _____ No
- * Radio or TV Spotlights _____ Yes _____ No
- * Adopt-A-School Golf Tournament _____ Yes _____ No
- * Adopt-A-School Week _____ Yes _____ No

VII. **Each adopter** submitted an Annual Plan to the Director by October 1st _____ Yes _____ No

VIII. **Each partner** (school **and** adopter) submitted all end of year reports and required forms to Director by June 1st

_____ End-Of-Year Report _____ Adopter Recommitment Form _____ Coordinator Info Form

IX. The partnership submitted at least one article per school year for the Adopt-A-School newsletter. _____ Yes _____ No

X. The partnership completed at least one activity in **four** of the following seven program areas.

(Identify each category in which at least one partnership activity/project was implemented. Descriptions of the projects should be included in the first part of this document.)

- Student Incentive/Recognition Activity: _____
- School-To-Career or Career Awareness Activity/Junior Achievement: _____
- Curriculum/Cultural Enrichment: _____
- Character Development: _____
- Community Service Activity: _____
- Improving School Environment: _____
- Partnership Appreciation Activity (Teacher or Adopter): _____