

V.I.P. Application Form

(To Apply for Recognition as a "Very Involved Partnership")

Adopter Name _____ School Partner _____
(A separate form is required for each individual adopter.)

Coordinator Submitting Report _____ Summer Phone _____

_____ *The above named adopter and school partner have jointly fulfilled all of the following criteria:*

1. A representative from **each partner** (adopter **and** school) attended **both** the following Adopt-A-School events:

* Representative(s) attending Breakfast Kickoff Seminar: _____

AND

* Representative(s) attending ONE Coordinator Meeting: _____

• Copies of the minutes from at least **three joint** Committee meetings (with school **and** adopter representatives present) were sent to the Director **within 3 weeks of meeting:**

* Date of Meeting: _____ * Date of Meeting: _____ * Date of Meeting: _____

3. The partnership participated in at least **two** of the following events:

* Adopt-A-School Week Display/Activities Yes _____ No _____

* Radio or TV Spotlights Yes _____ No _____

* Adopt-A-School Golf/Tennis Tournament Yes _____ No _____

4. **Each adopter** submitted an Annual Plan to the Director by October 1st. Yes ___ No ___

5. **Each partner** (school **and** adopter) submitted mid-year report, and all end of year reports and required forms to Director by the announced deadlines.

• _____ Mid-Year Report from **school and adopter(s)** postmarked by January 15th.

• All end of year reports and forms from **school and adopter(s)** postmarked by June 1st:

_____ End-Of-Year Report

_____ Adopter Recommitment Form

_____ Coordinator Info Form

_____ VIP Application Form (one form per qualifying adopter)

6. The partnership submitted at least one article per school year for the Adopt-A-School newsletter.

* Topic of Article: _____ Month: _____

7. The partnership completed at least one activity in **four** of the following seven program areas.

(Name at least one project in each of the categories in which activities were implemented.)

• Student Incentive/Recognition Activity: _____

• School-To-Career or Career Awareness Activity: _____

• Curriculum/Cultural Enrichment: _____

• Character Development Activity: _____

• Partner Appreciation Activity (Teacher or Adopter): _____

• Improving School Environment OR Community Service Activity: _____

• Junior Achievement _____

A separate form for each adopter must be submitted to the Director by June 1st to apply for V.I.P. recognition.

Mail to P.O. Box 020410, Tuscaloosa, AL 35402-0410 or fax to 391-0565. Questions? Call 391-0563

Adopt-A-School V.I.P.'s (Very Involvement Partnerships)

A quality Adopt-A-School partnership doesn't just happen. It develops as a result of good planning and regular communication from both sides. As with any other relationship, it blossoms as time is spent together in defining and achieving common goals.

While we sincerely appreciate the activities and resources that all adopters provide for the students, we believe that groups participating in the categories outlined as V.I.P. criteria are likely to have achieved well-rounded, interactive and successful relationships not only with their partners but also with The Chamber's Adopt-A-School program. Each criterion provides a means of developing a strong bond of communication between the school, the adopter, and the Adopt-A-School Director.

Therefore, partnerships fulfilling all criteria outlined and submitting the enclosed V.I.P. Application Form to the program director *by the stated deadline* will be recognized for their outstanding efforts to maintain a viable partnership. V.I.P. Recognition for each school year will be acknowledged at the Annual Adopt-A-School Kickoff Seminar, and each qualifying partnership will be listed in the Seminar Program as well as on the special V.I.P. page of honor in that year's Adopt-A-School Annual Report.

Please note that **ONLY THOSE PARTNERSHIPS MEETING ALL CRITERIA AND SUBMITTING ALL COMPLETED FORMS BY JUNE 1** will be considered for V.I.P. recognition. It is the responsibility of the partnership to ensure that a form is submitted for each individual adopter meeting the criteria; **the Director assumes no responsibility for recognition of partnerships that do not submit the appropriate reporting forms *by the stated deadline*.**

The completed V.I.P. Reporting Form will be due with your end of the year report by June 1st. Please note that it is only necessary to submit this form if your partnership has fulfilled all stated criteria. For partnerships involving more than one adopter, a form should be submitted only for the adopter(s) fulfilling all of the criteria.

Good luck in obtaining "V.I.P. Status" for your partnership! Please do not hesitate to call Loo at 391-0563 or Carolyn at 391-0556 to assist you in any way.